



CDSS

JOHN A. WAGNER
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES



ARNOLD SCHWARZENEGGER
GOVERNOR

December 22, 2008

Dear Care Provider:

If you are reading this letter today you are part of an essential and special group, care providers that protect the health and safety of children and vulnerable adults in licensed or certified care settings. We in the Community Care Licensing Division (CCLD) are proud to be in a partnership with you, sharing this important responsibility.

These are challenging times for all of us. Although our roles and specific responsibilities may be different, we share the same objectives and passion for the well being of clients in care. Your responsibility is most essential, the direct day to day care and supervision of clients. Our role is secondary, but important. We strive to ensure that health and safety regulations are understood and enforced in licensed and certified community care settings.

For the California Department of Social Services, this means we will continue to give high priority to preventative and compliance measures as well as investigation of complaints. When an annual or random visit is made to a home or facility, we will conduct a full comprehensive inspection and will provide feedback to you regarding issues of noncompliance with Health and Safety Codes and Title 22 Regulations. We will also work with you to ensure appropriate plans for correction are developed.

We have a shared responsibility for the health and safety of clients in care; however, provider preventative measures should be treated as a high priority to help protect the safety and well being of clients in your care. The Community Care Licensing Division recommends that care providers:

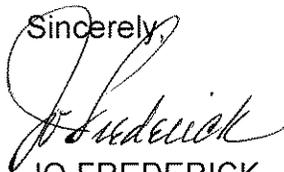
1. Ensure that all designated adults have the appropriate background check clearance.
2. Be aware of your surroundings and periodically make use of the Department of Justice's Megan's Law website: www.meganslaw.ca.gov. A training aid on how to use the Megan's Law website is available at www.cclld.ca.gov/PG829.htm.
3. Register for Department e-mail communications at our new community care licensing website: www.myccl.ca.gov. This will provide you and associated persons with e-mail alerts, periodic community care informational releases, immediate notification of any important changes to health and safety laws and regulations and e-mail broadcasts during a regional emergency situation. Please see the enclosure for more details on how to register.

In addition, it is critical that you routinely review your facility's operation. I ask that you devote the time to review the regulations and self assessment guides for your licensing category. The self assessment guides are great tools to assist you in evaluating your facility's compliance with Title 22 requirements. You may retrieve the most current regulations and self assessment guides by visiting our website at: www.cclld.ca.gov.

It takes talented, committed and passionate individuals to be providers of services to the vulnerable children and adults in our great state. Over the next few months and years the Community Care Licensing Division and providers will jointly face and meet many major challenges together. On behalf of our entire CCLD team, I pledge our shared commitment to our partnership for the protection of the health and safety of children and vulnerable adults in care.

Thank you for all of your efforts!

Sincerely,

A handwritten signature in cursive script, appearing to read "Jo Frederick".

JO FREDERICK
Deputy Director
Community Care Licensing Division

Enclosure

Introducing the MyCCL Web Portal

We are pleased to announce the new **"MyCCL Web Portal"**. This is our first step in the development of a web based licensing information center and the future of Community Care Licensing. Try our new features today!

- Securely register your email address.
- Update your emergency contact information.
- Sign up for periodic information releases and content.

www.myccl.ca.gov

**Be the first to
know!**



Check the website often as we expand our service features!