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**DEPARTMENT OF SOCIAL SERVICES**



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PIN 16-03-ASC

**TO:** All Residential Care Facilities for the Elderly (RCFEs)

*Original signed by Pamela Dickfoss*

**FROM:** PAMELA DICKFOSS  
Deputy Director  
Community Care Licensing Division

**SUBJECT:** RCFE Self-Assessment Guide

**Provider Information Notice (PIN) Summary**

This PIN releases an updated Self-Assessment Guide. The guide is designed to help licensees perform periodic self-assessments of their facility's compliance with licensing requirements.

The California Department of Social Services, Community Care Licensing Division is pleased to release an updated Self-Assessment guide to RCFEs. By using this guide, licensees can find areas needing attention in facility operations and make corrections accordingly. The guide also contains some of the most common problem areas found by Licensing Program Analysts (LPAs) during their facility evaluation inspections.

The purpose of the Self-Assessment Guide is to help providers maintain compliance with licensing requirements by aiding their understanding of the regulations.

The guide may be obtained by accessing the following link:

[Self-Assessment Guide](#)

If you have any questions, please contact the Technical Support Program at (916) 654-1541.