



CDSS

WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES



EDMUND G. BROWN JR.
GOVERNOR

COMMUNITY CARE LICENSING DIVISION CHILD CARE LICENSING

MISSION STATEMENT

It is the mission of the Community Care Licensing Division (CCLD) to promote the health, safety, and quality of life of each person in community care through the administration of an effective, collaborative, regulatory enforcement system.

This is accomplished by:

- Promoting strategies to increase voluntary compliance
- Providing technical assistance to and consulting with care providers
- Working collaboratively with clients, their families, advocates, care providers, placement agencies, related programs and regulatory agencies, and others involved in community care
- Training staff in all aspects of the licensing process
- Educating the public about CCLD and community care options
- Promoting continuous improvement and efficiency throughout the Community Care Licensing system

CHILD CARE LICENSING PROGRAM

The core mission of the Child Care Licensing Program is to ensure the health and safety of children in care. The Child Care Licensing Program is mandated by law to provide preventive, protective, and quality services to children in care by ensuring that licensed facilities meet established health and safety standards through monitoring facilities, providing technical assistance, and establishing partnerships with providers, parents, and the child care community.

The Child Care Licensing Program is also mandated by law to investigate complaints that constitute a possible violation of licensing laws and regulations, including operating a child care facility without a license.

All children and families, regardless of age, ethnicity, cultural background, socioeconomic status, or ability, are afforded the same protections under the law and regulations for child care facilities.

REGULATORY AUTHORITY

The Child Care Licensing Program is governed by:

- **California Health and Safety Code, California Child Day Care Act**, Chapters 3.35, 3.4, 3.5, 3.6, and 3.65; and
- **California Code of Regulations, Title 22**, Division 12, Chapters 1 and 3.

ORGANIZATIONAL STRUCTURE

The Child Care Licensing Program is overseen by the **Program Administrator, Child Care Program** at a central/headquarters office in Sacramento.

There are two **Assistant Program Administrators**, one to oversee the **Northern Child Care Area Offices** and one to oversee the **Southern Child Care Area Offices**. There are 13 **child care licensing regional offices** located throughout the State:

NORTHERN REGION

Chico
Rohnert Park Local Unit
River City (Sacramento)
Fresno
Bay Area (Oakland)
Peninsula (San Bruno)
San Jose

SOUTHERN REGION

Mission Valley (San Diego)
Inland Empire (Riverside)
Orange County (Orange)
Central Coast (Goleta)
Los Angeles Northwest (Culver City)
Los Angeles East (Monterey Park)