

SHORT TERM RESIDENTIAL THERAPEUTIC PROGRAM STRTP



“CALLING ALL VENDORS”

**ADMINISTRATOR CERTIFICATION SECTION
QUARTERLY VENDOR MEETING
FRIDAY, OCTOBER 7, 2016
10:00**

WELCOME



- **Introductions/Housekeeping**
 - Administrator Certification Staff
 - Presentation
 - Open Discussion

What is the STRTP



- Product of several on-going pieces of **reform** legislation for youth in residential care – most notably Assembly Bill (AB) 403, Statutes of 2015.
- Effort to **phase out traditional group homes as foster care placement** and target the use of group care to Short Term Residential Therapeutic Programs.
- STRTPs are intended to “provide **short-term, high quality intensive interventions**, which is part of the continuum of care available to children in foster care.”

Calling all Vendors



- The Administrator Certification Section (ACS) is reaching out to vendors in a **call to action!**
- The Short Term Residential Therapeutic Program (STRTP) becomes effective **January 1, 2017.**
- ACS needs interested vendors to submit STRTP applications and course requests ASAP!
- Administrator training is necessary for the transition and success of the STRTP.
- ACS will continue to provide the technical assistance necessary to support vendors in submitting applications and providing the **12-hours in courses and the Initial Certification Training Program.**

What do Vendors Need to Know?

January 1, 2017

- AB 403 is being implemented through Interim Licensing Standards (ILS) until regulations can be developed.
- The ILS include updates to the Administrator Certification Program.
- Today's presentation is an overview to encourage vendors to participate in the STRTP Continuing Education Training Program or Initial Certification Training Program.
- Vendors are encouraged to carefully read AB 403 to completely understand this new law and the STRTP.
- See:
https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160AB403

What do Vendors Need to Know – More...

- Existing certified Group Home Administrators who want to become STRTP administrators are:
 - **exempted** from taking the STRTP 40-Hour Initial Certification Training Program (ICTP); and
 - **exempted** from taking the STRTP 50-question exam.
- Existing certified Group Home Administrators who want to become STRTP administrators must:
 - complete 12 hours of prescribed courses that are identified in the Interim Licensing Standards (ILS); and
 - submit application package, fee, etc., and evidence of **Administrator Group Home Certification.**

Two Options for STRTP Administrator Certification



- **Exemption – Certified Group Home Administrators take only 12 hours of coursework, and meet other criteria.**
- **Non certified Group Home Administrators take the Initial Certification Training Program coursework at 40 hours, and meet other criteria.**

STRTP Administrator Certification OPTION



- **12 Hours** of Prescribed Coursework
 - This option is **intended to facilitate a smooth transition for Group Home Administrators** who wish to become STRTP administrators.
 - Must be **a current** Group Home Administrator.
 - Must meet exemption criteria. Courses must be presented and completed in a classroom setting – **no online.**

12 Hours of Course Work, cont.



- **Courses must be submitted as follows:**
- **Three (3) hours** of instruction in **laws, regulations**, and policies and procedural standards that impact the operations of the type of facility for which the applicant will be an administrator.
- **Three (3) hours** of instruction in authorization, uses, benefits, side effects, interactions, assistance with self-administration, misuse, documentation, and storage of medications, and metabolic monitoring of children prescribed **psychotropic medications**.

12 Hours of Course Work, cont.

- **Two (2) hours** of instruction on **resident admission, retention, and assessment procedures**, including the right of a foster child to have **fair and equal access** to all available services, placement, care, treatment and benefits, and to not be subjected to discrimination or harassment on the basis of actual or perceived race, ethnic group identification, ancestry, national origin, color, religion, sex, sexual orientation, gender identity, mental or physical disability, or HIV status.
- **One (1) hour** of instruction on **the federal Indian Child Welfare Act (25 U.S.C. Sec. 1901 et seq.)**, its historical significance, the rights of children covered by the act, and the best interests of Indian children as including culturally appropriate, child-centered practices that respect Native American history, culture, retention of tribal membership, and connection to the tribal community and traditions.

12 Hours of Course Work, cont.



- **One (1) hour** of instruction in Lesbian competency and sensitivity and related best practices for providing adequate care for children across diverse ethnic and racial backgrounds, as well as children identifying as **lesbian, gay, bisexual, or transgender**.
- **Two (2) hours** of instruction in the **physical and psychosocial** needs of the children, including behavior management, de-escalation techniques, and trauma informed **crisis management** planning.

Course Submissions to ACS

Sample outline

- Must be specific, e.g. if the ILS states two hours of psycho/social, crisis management, then the course submitted must be for at least two hours and the course completion certificates must be consistent with the course hours, i.e. two hours.
- There is **no bundling of courses for a 12 hour seminar or workshop** for one approval from ACS. Administrators must meet each of the course requirements and minimum required time frame. The only way to ensure this is through separate courses. This also allows vendors to continue offering these courses through the renewal period.
- Vendors must complete individual course requests, outlines, resumes, fees, etc., in the same manner used for other program course submissions.

STRTP Administrator Certification

40-Hour ICTP/Exam OPTION

- Complete **40 hours of ICTP course work** based on the STRTP Core of Knowledge (Department approved vendor and Department approved ICTP);
- Pass the **50 Question Exam** based on law (AB 403) and Interim Licensing Standard (Pending Release); and
- Complete other standard steps in application package; application LIC 508, fee, etc.

What Do Vendors Submit?



- For **Continuing Education Training Programs**
- LIC 9141 – Complete Application
- LIC 9140 – Course Request for each of the courses (12 units total)
- Instructor Credentials/Resume
- Outline for each of the courses
- Application Fee

- For **Initial Certification Training Programs**
- LIC 9141 – Complete Application for Vendorship
- LIC 9140 – Course request for the entire 40-hour course
- Instructor credentials/Resume
- Outline for the entire course
- Application Fee

STRTP Program Coding/Forms



STATE OF CALIFORNIA - HEALTH AND HUMAN SERVICES AGENCY

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
COMMUNITY CARE LICENSING DIVISION

VENDOR APPLICATION/RENEWAL ADMINISTRATOR CERTIFICATION PROGRAM

Instructions: To apply to become (or to renew as) a course vendor for this Program, submit this completed application and a check or money order for the applicable processing fee to CDSS, ACS, 744 "P" Street, MS 9-14-47, Sacramento, CA 95814. Submit a separate vendor application and check or money order for each type of program (ARF, GH, RCFE) and vendorship (ICTP or CEU).

(1) **Type of Application:** (Check one box only. If renewing, provide vendor number and expiration date, and attach LIC 9139 if renewing courses.)

New Renewal Vendor #: _____ Expires: _____ LIC 9139 attached? YES NO

(2) **Type of Program:** (Check one box only; if applying for more than one, submit separate application for each.)

ARF (Adult Residential Facility) GH (Group Home) RCFE (Residential Care Facility for the Elderly)

(3) **Type of Vendor:** (Check one box only; if applying for both types, submit separate applications.)

ICTP (Initial Certification Training Program) Vendor (\$150 Fee) CEU (Continuing Education) Vendor (\$100 Fee)

(4) **Applicant Information:** (Please print.)

Organization/Vendor Business Name: _____

Address (Street Address, City, State, Zip): _____

Authorized Representative/Contact Person (Name): _____

Business Phone Number: _____ Fax: _____ E-mail: _____

Company Website: _____

Company Type: (Check one box. Provide documentation of authority to conduct business in California (e.g., certificate of status from CA Secretary of State).

- Individual University, College or School Provider Association
 Partnership Non-Profit Organization Corporation
 Government Agency Other: _____

List each individual authorized representative/contact person (e.g., partner, Executive Director, and/or board members) and their titles. Each

Name	Title/Position	Sec's 6-10 Completed ?

Sec's 610 Completed ?_Row_4 lic 9141

Insert STRTP
Here

STRTP Program Coding/Forms



CoK

REQUEST FOR COURSE APPROVAL ADMINISTRATOR CERTIFICATION PROGRAM

INSTRUCTIONS: *At least 60 days before the planned offering of an ICTP or CEU course for facility administrators, vendors must submit this completed application to CDSS, ACS, 744 "P" Street, MS 9-14-47, Sacramento, CA 95814. Submit a separate application for each course.*

(1) **Type of Program and Vendorship:** (Select one box.)

- ARF ICTP (735-1) GH ICTP (730-1) RCFE ICTP (740-1) GH CEU RCFE CEU (740-2)

(2) **Vendor Information:** (Please print.)

Vendor Number: _____

Organization/Vendor Business Name: _____

Vendor Number

Address (Street Address, City, State, Zip): _____

Authorized Representative/Contact Person (Name): _____

Business Phone Number: _____

Fax: _____

E-mail: _____

(3) **Course Information:** (Please print.) Course Number (if updating a previously approved one): _____

Proposed Course Title: _____

Total Classroom Hours: _____

Date(s) to be Offered (if known): _____

Fee: _____

For CEU courses: Format: (Check one box.)

Classroom

Conference

Online

Webinar

Core of Knowledge category(ies): _____

If online course or Webinar provide the necessary log-on information for course review: _____

Is this course proposed for co-location with another CEU course? YES NO

If yes, list the other course number, if already approved _____ or check that other course application included.

(4) **Proposed Course Outline:** (Attach a document including the following information.)

Insert STRTP
733 -1 for
Initial or
CEU 733-2
For CEU

What do I
enter in the
Core of
Knowledge?
Esme?

Exam

- **Known at this Time...**
 - 50 Questions.
 - Based on AB 403 and the ILS (pending release).
 - Moving forward will be based on Law and Regulations – Core of Knowledge.
 - One Hour Exam –not open book.
 - Registration process is on the ACS website
 - ✦ <http://www.cclcd.ca.gov/PG4794.htm>
 - The Administrator Exam Schedule will be updated.

Next Steps



- Complete Application – either Continuing Education Training Program and/or Initial Certification Training Program.
- Develop 12-hours of individual courses to meet the Interim Licensing Standards.
- Develop 40 hour Initial Certification Training Program using the DRAFT STRTP Core of Knowledge Guideline.

Open Discussion



- If you have questions, we would appreciate it if you would simply state your name. We will be recording the names of those who have questions and then working off the list to respond to questions.
- We hope this provides an orderly way of ensuring that your questions are answered.
- If we do not have the answers, we will be following up with an FAQ, similar to our second quarterly meeting.
- Jennifer will take names at this point.

Thank you!



- We appreciate your service to our administrator community and individuals in care!
- Please visit the ACS webpage for more information on the STRTP
 - <http://www.cclid.ca.gov/PG471.htm>
- Or E-Mail ACS
 - admincertinfo@dss.ca.gov
- Or Call ACS
 - **(916) 653-9300**