



**Community Care Licensing Division  
Quality Assurance, Advocacy and Technical Support Bureau**

## Infant Child Care Centers - Most Common Deficiencies in 2015

This is an analysis of the most common deficiencies for which citations resulted from Infant Care Center (INFCC) inspection visits in 2015. The Quality Assurance Unit reviewed a sample drawn from all 13 of the Child Care Program Regional Offices of 260 inspection visit reports (Random Annual, Required 5 Year Visit and Required Annual Visits), and 539 citations. The list is limited to those deficiencies cited in four percent (4%) or more of inspections.

Most common deficiencies cited when citations were issued during an INFCC Inspection Visit	Regulation Section Title	Regulation Sub-Section	Percentage of INFCCs cited for this deficiency when citations were issued during an Inspection Visit
The written infant needs and services plan shall be updated at least quarterly, or as often as necessary to assure its accuracy.	Modifications to Infant Needs & Service Plans	101419.3(a)	18%
Every licensed child day care center shall have one or more carbon monoxide detectors in the facility that meet the standards established in Chapter 8 (commencing with Section 13260) of Part 2 of Division 12. The department shall account for the presence of these detectors during inspections.	Carbon monoxide detectors required; inspection	H&S 1596.954	11%
The person who brings the child to, and removes the child from, the center shall sign the child in/out.	Sign In and Sign Out	101229.1(b)	11%
Prior to the infant's first day at the center, the infant care center director or assistant director shall complete a needs and services plan for the infant.	Infant Needs and Services Plan	101419.2(a)	9%

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All personnel, including the licensee, administrator and volunteers, shall be in good health and shall be physically and mentally capable of performing assigned tasks. Except as specified in (3) below, good physical health shall be verified by a health screening, including a test for tuberculosis, performed by or under the supervision of a physician not more than one year prior to or seven days after employment or licensure.	Personnel Requirements	101216(g)(1)	9%
Bottles, dishes and containers of food brought by the infant's authorized representative shall be labeled with the infant's name and the current date.	Infant Care Food Service	101427(j)	8%
There shall be a ratio of one teacher for every four infants in attendance.	Staff-Infant Ratio	101416.5(b)	7%
Prior to working or volunteering in a licensed child care facility, all individuals subject to a criminal record review shall request a transfer of a criminal record clearance from another facility or Trustline.	Criminal Record Clearance	101170(e)(2)	6%
The child's record shall contain their medical assessment including specified information.	Child's Records	101221(b)(8)	6%
The child care center shall be clean, safe, sanitary and in good repair at all times.	Buildings and Grounds	101238(a)	6%

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In addition to Section 101229, the following shall apply: Each infant shall be constantly supervised and under direct visual observation and supervision by a staff person at all times. Under no circumstances shall ANY infant be left unattended.	Responsibility for Providing Care and Supervision for Infants	101429(a)(1)	5%
The child's immunizations shall be documented and maintained on file as long as the child is enrolled.	Immunizations	101220.1(g)	5%
In addition to the sign-in procedure requirement of Section 101226.1(b), the licensee shall develop, maintain, and implement a written procedure to sign the child in/out of the child care center that shall, at a minimum, include the following: The person who signs the child in/out shall use his/her full legal signature and shall record the time of day.	Sign In and Sign Out	101229.1(a)(1)	5%
Personnel records shall be maintained on the licensee, administrator, and each employee, and shall contain specified information.	Personnel Records	101217(a)	4%