

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814



September 21, 2006

CCL INFORMATION RELEASE NO. 2006-05REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Initiated by CCL

TO: ALL COMMUNITY CARE LICENSING DIVISION STAFF

SUBJECT: CIVIL PENALTIES

The California Department of Social Services, Community Care Licensing Division (CCLD) is a regulatory enforcement agency. Our sole purpose is to protect the Health and Safety of clients in out of home care. We have been given directives in statutes, regulations, and procedures related to how we are to achieve this purpose.

In discussions with CCLD managers and licensing analysts, and verified by the audit results, it is evident that we are in a position of inconsistent enforcement with the assessment of civil penalties. Our statutes, regulations, and procedures provide that when a licensee is cited for being out of compliance, and the licensee fails to correct serious deficiencies, we are to assess civil penalties.

Assessing civil penalties when appropriate is not just an expectation, it is a legal requirement. The civil penalties table from Section 1-0075 of the Evaluator Manual entitled *Quick Reference – Civil Penalties* has been updated. It can be viewed directly at <http://cclcd.ca.gov/res/pdf/ENFORCEMENT.pdf>

If you have any questions regarding when to assess a civil penalty, please confer with your supervisor. If you have any questions regarding the *Quick Reference – Civil Penalties* chart, please contact Thomas Stahl, Chief of the Policy Development Bureau, at (916) 322-5528.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jo Frederick".

JO FREDERICK, Deputy Director
Community Care Licensing Division